

13TH KOORIE ART SHOW 2025

ENTRY FORM

REGISTRATION DEADLINE - SUNDAY 28 SEPTEMBER 2025, MIDNIGHT

Calling all Aboriginal and/or Torres Strait Islander artists living in Victoria, 17 years and over, to submit an artwork for the 13th Koorie Art Show 2025.

The artwork needs to have been produced in the last 18 months. All entries will be eligible to be judged for a number of major awards including the Creative Victoria Award For Excellence In Any Media valued at \$10,000.

You can enter one artwork this year.

Your artwork must be delivered to the Koorie Heritage Trust, Birrarung Building, Fed Square, Melbourne between Monday 3 November - Friday 14 November 2025.

Before submitting you need to:

- Read and accept the Terms and Conditions of the Koorie Art Show attached to the end of this document and on our [website](http://kht.org.au).
- Read and understand the judging criteria for the Koorie Art Show attached to the end of this document and on our [website](http://kht.org.au).

MORE INFORMATION ON OUR WEBSITE

www.kht.org.au

IF YOU HAVE ANY QUESTIONS YOU CAN GET IN CONTACT WITH US

exhibitions@kht.org.au / 03 8662 6300

Sections marked * must be answered.

ABOUT YOU (THE ARTIST)

DO YOU IDENTIFY AS ABORIGINAL AND/OR TORRES STRAIT ISLANDER? *

☐ Aboriginal ☐ Torres Strait Islander ☐ No, I do not (you are not be eligible to enter)

NAME* (OF THE ARTIST)

FIRST

LAST

DATE OF BIRTH*

/ /

LANGUAGE OR NATION GROUP (FOR PUBLICATION)

GENDER

PRONOUNS (I.E. SHE/HER, HE/HIM, THEY/THEM)

EMAIL

(For communication - not for publication. Please provide at least ONE method of communication - email, mobile or home phone number)

MOBILE NUMBER

HOME PHONE

[illegible]

YOUR ARTWORK

TITLE OF ARTWORK***YEAR OF PRODUCTION***

DIMENSION IN MM: HEIGHT

WIDTH

DEPTH

ARTIST PRICE \$*

MEDIUM* WHAT IS THIS ARTWORK MADE FROM

DESCRIPTION

Please describe what your artwork looks like for identification.

For example “a large square canvas, abstract image in pinks and reds”

[illegible]



KOORIE HERITAGE TRUST

KOORIE HERITAGE TRUST

ROOKIE HERITAGE TRUST
Birraring Building, Fed Square
Narmm (Melbourne) 3000
(03) 8662 6300
info@kht.org.au
kht.org.au

ABN 72 534 020 156

ARTIST STATEMENT ABOUT ARTWORK MAX 200 WORDS

Please let us know a little bit about your artwork - what it represents, how you made it, what your intention is, what the story behind it might be. This text will be for publication, and for publicity, promotion and marketing purposes. The story helps the audience understand the artwork and may contribute to a sale.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

KHT reserves the right to edit this text. If you would like assistance with writing your Artist Statement, please contact us: exhibitions@kht.org.au.

SOCIAL MEDIA OPTIONAL

Please provide us with your social media information to help us share more about you and connect people to you online

WEBSITE

INSTAGRAM

FACEBOOK

PLEASE ATTACH ONE OR TWO PHOTOS OF YOUR ARTWORK

A snap shot, a phone photo or work-in-progress is fine. It only needs to be indicative. Alternatively, you can email a work-in-progress photo to exhibitions@kht.org.au. We will take professional photographs of your work for publication.

AGREEMENT

Read the Terms & Conditions and Entrant Declaration attached to the end of this document and on our website.
Read the Judging Policy attached to the end of this document and on our website.
If you do not have access to our website, please let us know and we will forward you the documents.

DECLARATION

- ☐ I have read and agree to the Entrant Declaration
- ☐ I accept the Terms and Conditions of the Koorie Art Show
- ☐ I have read and understand the judging criteria for the Koorie Art Show

PERMISSION TO PUBLISH

- ☐ I give permission to KHT to publish my artwork, artist statement and artist bio online and in print for the purposes of the Koorie Art Show and the KHT's activities generally including on the KHT website, in its annual report and any acquittal reports to funding bodies, including publicity, promotion, social media and marketing purposes.
- ☐ If I am the recipient of an award, I give permission to the KHT to provide my details to the award sponsor who may wish to contact me for their marketing and communication activities including in-print and electronic reports and social media. I also give permission for the award sponsor to publish my artwork, artist statement and bio for the purposes of their marketing and communication activities.

MORE INFORMATION

kht.org.au

IF YOU HAVE ANY QUESTIONS YOU CAN GET IN CONTACT WITH US

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TERMS & CONDITIONS

ENTRANT DECLARATION

In entering the Koorie Art Show, I warrant that I have read, agree to and abide by, the conditions of entry as set out in the Terms and Conditions of Entry and I declare that I fit the eligibility criteria through my own self-assessment including being recognised as a member of the Aboriginal and/or Torres Strait Islander community in Victoria. I declare that the work submitted is my original authentic work and does not infringe the copyright or moral rights of another person or group. I also declare that the work is subject to Indigenous laws/lores in regard to the use of traditional designs and I warrant that where my artwork displays cultural heritage specific to a group within the Indigenous community, that I have followed cultural protocols and obtained the relevant permission. I acknowledge that I retain full copyright of the work and I give permission for the work to be photographed for non-commercial purposes including but not limited to promotional, reporting, educational, and archival purposes (including in any catalogue or other publication, whether in hard-copy or electronic form and including online). This application is a contract between the entrant/artist and the KHT, the terms of which are in this document.

TERMS AND CONDITIONS OF ENTRY

- Deadline for completed Entry Forms is **midnight Sunday 28 September 2025** (Deadline) or an extended date as advised by the KHT.
- Entries are only open to Aboriginal and Torres Strait Islander artists who reside in Victoria and are 17 years of age and over.
- Collaborations with non-First Peoples artists are not permitted.
- There are no fees associated with entering KAS.
- Entries must be of a completed artwork.
- All artworks must be available for sale and eligible to win prizes. The sale price of the artwork will be a total of the artist's price plus the KHT's commission of 30%. See "Artwork Sales" below for details on the calculation of the sale price.
- When completing the entry form, all artists are required to provide finished copies of:
 - i) An Artist Biography up to 200 words; and
 - ii) An Artwork Statement up to 200 words.
 Changes to this information after the Deadline will not be accepted. KHT reserves the right to edit this information as required, and may contact the artist for approval. This information will be used for marketing and communications purposes associated with KAS (including but limited to): KHT publications, room guides, social media, the KHT and shopKHT websites.
- One artwork only per artist (either 2D, 3D or digital).
- Maximum artwork sizes
 2D work: 250 x 250cm.
 3D work: 200 x 100 x 50 cm.
 If 3D work is over 20kgs, requires complex set up, power, an additional support (eg, mannequin, screen, projector, sound etc) you must contact KHT to discuss before entering.
- Artworks must be original and produced in the 18 months prior to the Deadline.
- Entries after the Deadline will not be accepted.
- The KHT reserves the right at any time to refuse an entry should it be considered inappropriate in standard and content, unsafe, poorly constructed or not meet these terms and conditions including potential breach of Indigenous Cultural and Intellectual Property rights. In this instance, you will be notified by the Curatorial team.
- The KHT reserves the right to display the artwork as part of the standard internal exhibitions design process.
- KHT staff and members of the Board of Management are permitted to submit entries, but are not eligible to win prizes including the People's Choice Award.
- *The judge's decision is final and no correspondence will be entered into.*

CRITERIA FOR JUDGING

- To avoid any conflict-of-interest claims, the KHT has a policy and procedures to provide guidance and transparency in the selection of judges for the Show

as well as the judging process. The full policy and procedures can be found on our webpage [here](#) or contact us for a copy of the policy and procedures.

- In selecting a judge, the KHT will satisfy itself and be confident of the integrity of the judges to make an impartial judging decision free of bias. The KHT will brief all judges on perceived or actual conflict of interests and the judges themselves will be reminded that they have a responsibility to advise the Trust of any such conflict. In general, all participating judges will be excluded from submitting an artwork into the Show. There may be instances where a judge whose representation within the Show will lend a degree of prestige to the Show. In such instances, that judge may be considered eligible to enter a work as a "Guest Artist" but will not be eligible for any award. However, such works may be made available for sale.
- Works will be judged for an award based on compliance with the award criteria and the quality of the work, acknowledging this is subjective according to the judging panel.
- In some instances, as part of a particular award sponsorship, the award sponsor may require reproduction of the artwork for purposes of their internal promotional, reporting and archival purposes (whether in hard-copy or electronic form and including online). In such instances, KHT will inform the artist, and the artist shall not unreasonably withhold their consent. Similarly, the award sponsor may wish to commission the artist to work with the sponsor to produce new work(s). In such instances, KHT will again inform the artist, but the commissioning will be a separate agreement between the artist and the sponsor.

DELIVERY OF ARTWORKS

- Artworks must be delivered to the KHT between **Monday 3 November and Friday 14 November, 2025**. Works will be received between **10am and 4pm**.
- Artworks received after the closing date will not be accepted.
- Artworks must be delivered ready for display. Any assembly requirements or installation instructions must be clearly outlined and discussed with the KHT prior to entering.
- Artworks must be submitted with a label on the back listing the following: title of work, date of production of work, name of artist, contact details and correct orientation of work.
- Artworks sent by post must be sent via registered

post and have a tracking number which you may share with KHT staff.

- If possible, please roll large paper-based artwork
- Small paper-based artwork should not be rolled.

FREIGHT AND INSURANCE

- Freight and insurance is the responsibility of the artist.
- The KHT accepts no responsibility for damage to artwork whilst in transit to and from the KHT.

USE OF IMAGES AND ARTIST/ARTWORK INFORMATION

- By entering KAS, you consent to the KHT and/or sponsors using images of your artwork to promote KAS, the KHT and its activities. Any use will be correctly attributed to the artist, using the information provided on the entry form. Please ensure the information provided about the artist and artwork is correct at the time of entry, as changes will not be accepted after the Deadline with the exception of artists contact details.

ARTWORK SALES

- KHT will conduct the sale of all artworks.
- It is the responsibility of the artist to provide KHT with the correct Artist Price at the time of submitting the entry form. Changes to the Artist Price will not be accepted after the Deadline.
- The Artist Price is the amount of money you (the artist) would like to receive from the sale of the artwork and must only include GST if the artist is registered.
- KHT will add a 30% commission to the Artist Price to determine the advertised sale price of each artwork. Artists do not need to include the 30% commission in their Artist Price, this is calculated and included by KHT.
Example: If the price you want for your artwork is \$500 (including GST) the retail price will be \$665. The original \$500 will go to the artist, the \$165 commission (including GST) will go to KHT.
- Artworks will not be released to buyers until the exhibition is finished and full payment of the sale price for the artwork is received from the buyer.
- The artist will be notified of sales at the end of the exhibition.
- The artist will be paid money owing from the sale of artwork after the exhibition closes, but no longer

than four weeks after the exhibition closes.

COLLECTION OF UNSOLD ARTWORKS

- All unsold artworks must be collected by appointment between **Tuesday 24 February and Friday 6 March 2026, between 10am and 4pm.**
- KHT will make time available on **Saturday 28 February and Sunday 1 March 2026** for weekend collection.
- If you cannot collect your artwork in person during this two-week period, you will need to arrange someone to collect your artwork on your behalf (relative, friend, or courier at the expense of the artist) within this timeframe.
- KHT accepts no responsibility for artworks after this period, if the artist has not notified KHT or arranged other means of collection.
- If unsold artworks are not collected from the KHT after 8 weeks, KHT will assume the artworks are abandoned and reserves the right to dispose of the artworks.

FURTHER INFORMATION

- For further information on Indigenous Cultural and Intellectual Property (ICIP), please see [this Arts Law Information Sheet](#).
- For further information on artist copyright, please see the [Copyright Agency](#) and the [National Association for the Visual Arts](#) (NAVA).

ART AWARD JUDGING POLICY AND PROCEDURES

POLICY NUMBER		VERSION	FINAL
DRAFTED BY	TOM MOSBY	APPROVED BY BOARD ON	20 FEBRUARY 2019
RESPONSIBLE PERSON	CEO	SCHEDULED REVIEW DATE	

INTRODUCTION

The Koorie Heritage Trust is an inclusive space and defines its community as all Aboriginal people of South Eastern Australia, including descendants of Victorian Aboriginal communities along with anyone of Aboriginal and Torres Strait Islander descent living in Victoria, or with a meaningful relationship or history with Victoria. It is also a welcoming space for the general public and any Aboriginal and Torres Strait Islander people visiting Victoria.

The Koorie Heritage Trust is committed to promoting, supporting and celebrating the continuing journey of the Aboriginal people of South Eastern Australia through the presentation of artistic and cultural exhibitions. For over 30 years it has facilitated the sharing of Victorian Aboriginal and Torres Strait Islander art and culture with community audiences and the wider public through the exhibition of artistic works, cultural objects and historic archives. The Koorie Heritage Trust's exhibition program has fostered the careers of many emerging, mid-career and established Indigenous Victorian artists, performers, and other creative practitioners.

PURPOSE

To support the commitment to fostering the careers of emerging, mid-career and established Indigenous Victorian artists, performers, and other creative practitioners that may at times involve the presentation of an exhibition(s) that include art prize(s)/award(s) that have a dollar value.

POLICY

To avoid any conflict of interest claim in the judging process, this policy and procedures have been developed to provide guidance to the Koorie Heritage Trust in selecting judges and for the judging process itself in any art award show/exhibition.

This policy is to be read in conjunction with other policies of the Koorie Heritage Trust with particular reference to the Exhibition Policy.

PROCEDURES

- In judging an art award exhibition, 3 independent judges will be chosen by the Koorie Heritage Trust's curatorial team and approved by the CEO. At times, additional judges may be added for example where a particular sponsor may request representation on the judging panel as part of the condition of sponsorship of a particular award. In such instances, that judge will only be a judge for that particular sponsored award.
- Subject to the next dot point, the general position of the Koorie Heritage Trust is that all judges will be excluded from submitting an artwork into the exhibition to be considered for an art prize.
- There may be instances where a judge whose representation within the exhibition itself will lend a degree of prestige to the shown, may be considered eligible to enter a work as a "Guest Artist". In this instance however, the work(s) will not be eligible for any award. However, such works may be made available for sale. Where this does occur, the participation of that judge as a "Guest Artist" and his or her ineligibility for any prizes, will be made clear in any exhibition collateral including call for entry forms, room guides/catalogues, wall labels next to the work, and in all associated and relevant media and communications.
- All effort will be made to ensure that all judges are Victorian based of Aboriginal and/or Torres Strait Islander descent (refer however to the recruitment of additional judges as set out in the first dot point). However, this does not exclude the possibility of an Indigenous guest judge from another state or a non-Indigenous judge whose status will raise the profile of the exhibition. In all cases however, the majority of judges must be Indigenous.
- Acknowledging the close community and family relationships within the Aboriginal and Torres Strait Islander community, the Koorie Heritage Trust acknowledges that it will be difficult to appoint an Indigenous judge with no connection to an exhibiting artist (whether through immediate or extended family connection, community or language group). The Koorie Heritage Trust will however brief all judges on perceived or actual conflict of interests and the judges themselves will be reminded that they have a responsibility to advise the Trust of any such conflict.
- In selecting a judge, the Koorie Heritage Trust will satisfy itself and be confident of the integrity of the judges to make an impartial judging decision free of bias.
- Being a member of the Trust Board does not in and of itself make a person ineligible to be a judge. However, all Koorie Heritage Trust employees, including the CEO, are ineligible to be a judge.
- The judging process will be a blind judging. However, it is acknowledged that more established/known artists will have a particular style that the judges will most likely recognise.
- Works will be judged for an award based on compliance with the award criteria and the quality of the work, acknowledging this is subjective according to the judging panel. However, the judges' decision will be final and no correspondence will be entered into.
- There may also be specific categories of awards in the one exhibition for which works will be judged, e.g. a 2D award, a photography award etc. Where there is also an overall general award, all entries will be eligible for the main open award even if an entry has already successful in another particular award category.
- In general, and unless there is a particular set of circumstances in presenting a particular art award exhibition, all entries to an art award exhibition will be accepted for judging unless the content is likely to cause offence. What is likely to cause offence will be a decision made by the Koorie Heritage Trust's curatorial staff in consultation with the CEO and, if necessary, another Indigenous person who may be an Indigenous member of the Trust Board.

AUTHORISATION

Tom Mosby, CEO
 20 February 2019