



Koorie Heritage Trust Inc  
'Gnokan Danna Murra Kor-ki'

## VENUE HIRE



Lvls 1 & 3, The Yarra Building Federation Square  
Cnr Flinders & Swanston Streets  
Melbourne, Victoria, Australia 3000  
Telephone +61 3 8662 6300  
[info@korieheritagetrust.com](mailto:info@korieheritagetrust.com)  
[www.korieheritagetrust.com](http://www.korieheritagetrust.com)

# WHO WE ARE

- Our Vision:** To live in a society where Aboriginal culture and history are a fundamental part of Victorian life.
- Our Purpose:** To promote, support and celebrate the continuing journey of the Aboriginal people of South Eastern Australia.
- Our Motto:** Gnokan Danna Murra Kor-ki – *Give Me your Hand my Friend*
- Our Values:** Respect, Honesty, Reciprocity, Curiosity.
- Our Centre:** Provides a unique environment rich in culture, heritage and history which welcomes and encourages Aboriginal and non-Aboriginal people to come together in the spirit of learning and reconciliation.

The Koorie Heritage Trust is a 30 year old Aboriginal owned and managed not-for-profit organisation.

Our unique range of programs and services promotes, supports and celebrates the Aboriginal culture of South-Eastern Australia.

As a bold and adventurous 21st century organisation, we offer an inclusive and welcoming place for all, a place for everyone, a unique space in which Koorie and non-Koorie people can experience, learn, connect and reconnect with the rich, living Aboriginal culture, heritage and histories of Victoria in a safe environment. We are a knowledge bank and vital community resource, a virtual as much as a physical place for sharing, learning, collaborating and creating.

## Terminology

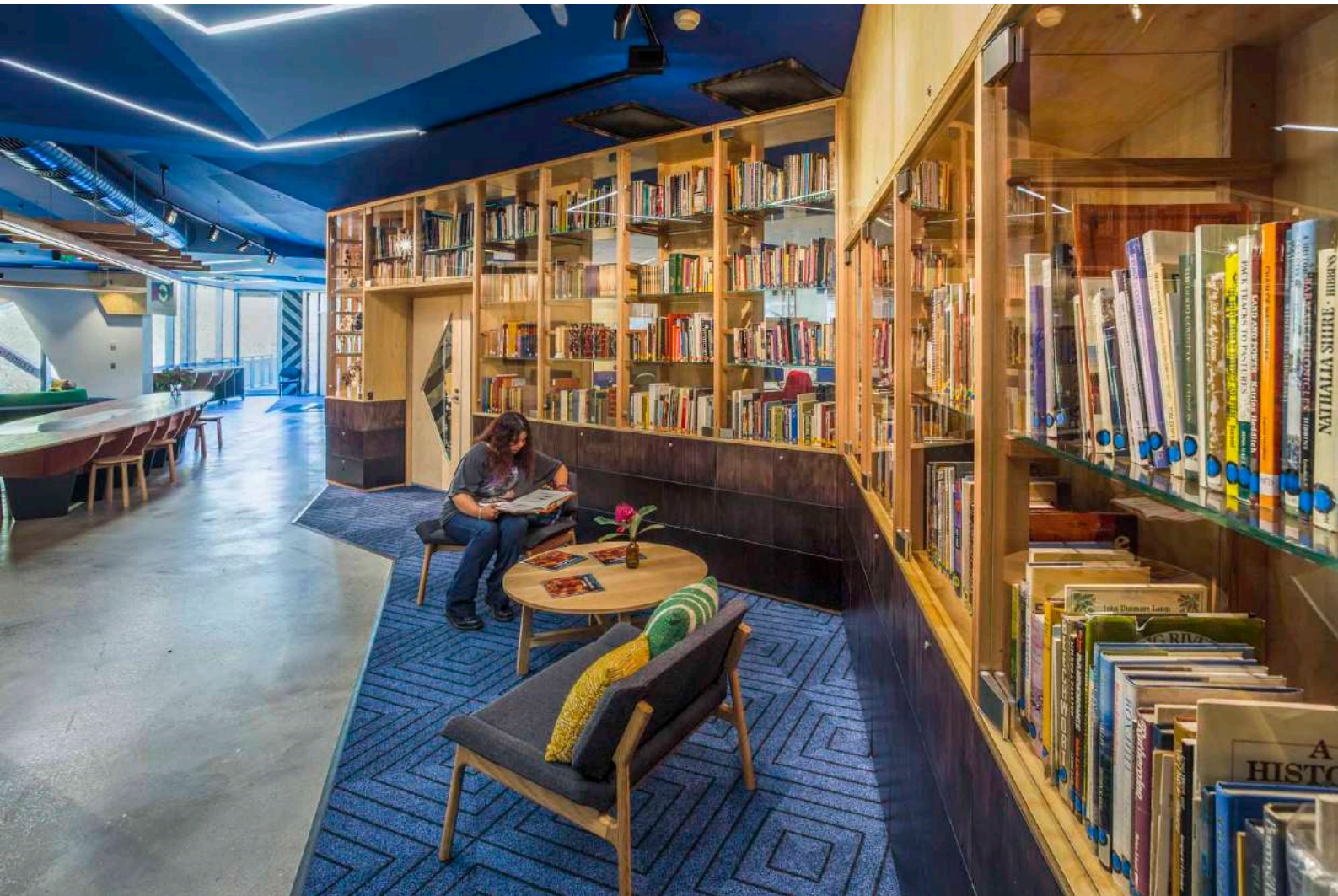
While the term Koorie is commonly used to describe Aboriginal people of Southeast Australia, we have used the term Aboriginal in this proposal to include all people of Aboriginal and Torres Strait Islander (ATSI) descent who are living in Victoria. We recognise the diversity of Aboriginal people living throughout Victoria including Koories and other Aboriginal and Torres Strait Islander people from around Australia.



# OUR ROOMS AND SPACES

The Koorie Heritage Trust is located at Federation Square, a gathering place of significance to the peoples of the Kulin Nation. We are located on the 1st and 3rd levels of the Yarra Building. Designed by one of Australia's largest multi-award winning architectural and design firm, Lyons Architecture, in collaboration with Indigenous Architecture and Design Victoria, our for hire spaces provide a unique venue for your next meeting or other group event including evening functions and launches.

Surrounded by the largest collection of Koorie art and artefacts in Australia and overlooking the Birrarung (Yarra River) on one side and Federation Square on the other, our spaces promote and support the diversity of Aboriginal peoples of South East Australia and celebrates our strong and continuing contemporary culture grounded in a 60,000 year old history.



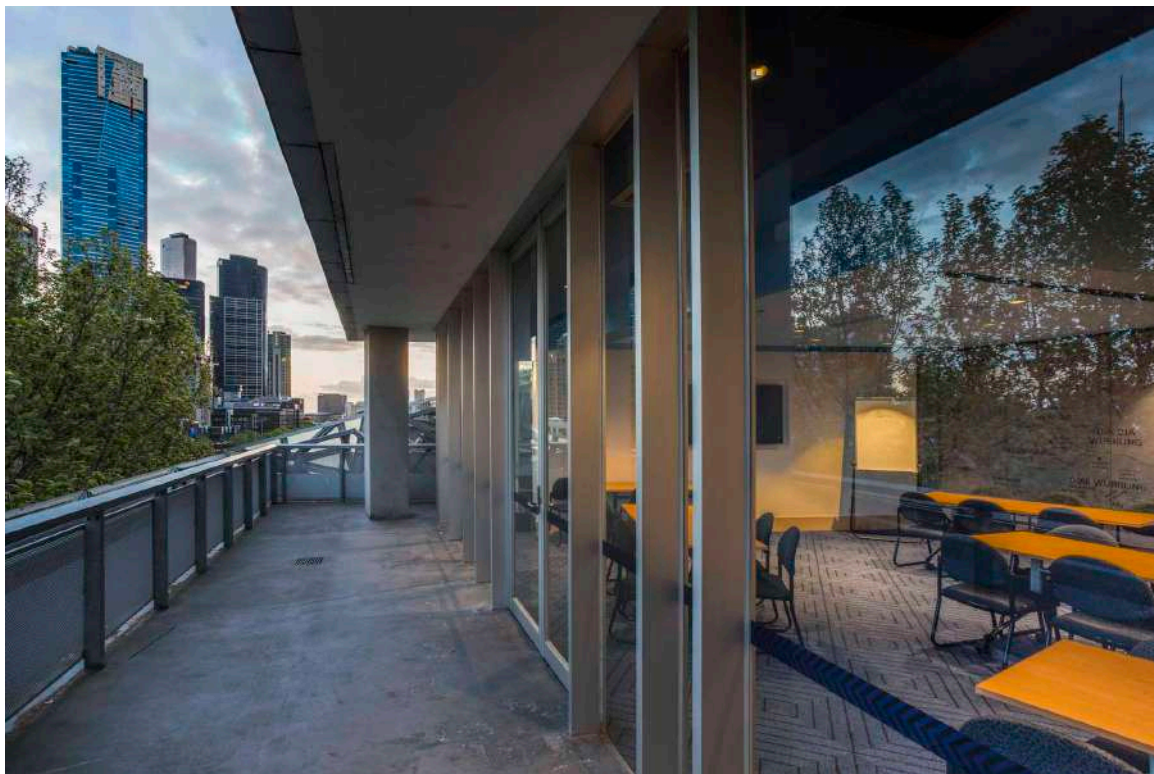
# AUNTY JOYCE JOHNSON ROOM

[Refer to the Venue Hire Booking Form for current prices](#)

Located on the third floor with access to the Birrarung Balcony overlooking the river, the Aunty Joyce Johnson Room is fully equipped with state-of-art audio-visual equipment and integrated high-speed broadband internet access. With configurable seating and tables, the room is the perfect venue for your next lecture, conference, workshop or meeting. Alternatively, why not consider using our room for your Boardroom breakfast or lunch meeting.

- 60 m<sup>2</sup>
- Depending on configuration, maximum 50 lecture or 25 conference/meeting style seat capacity
- Configurable seating and tables
- One wall mounted HD LCD screen for presentation with internet access
- Direct access to the Birrarung Balcony
- Disabled Access
- Microphone and lectern

Aunty Joyce Johnson (nee Taylor) was a Gunditjmara woman born in Western Victoria, and had a distinguished career in the arts and in Aboriginal Affairs. During the Second World War, her family moved to Melbourne, and Aunty Joyce worked in a factory assisting the war effort. Fiercely proud of her people, Aunty Joyce became very active in Koorie affairs. She was appointed a director of the Victorian Aboriginal Health Service and served as the secretary to the Aborigines Advancement League and the United Council of Aboriginal Women. She was also a member of the Victorian Aboriginal Legal Service and Ngwala Willumbong Co-operative. Aunty Joyce worked for, and was a co-director of, the Victorian Nindethana Theatre Company. Aunty Joyce passed away in 1982, aged 56 years.





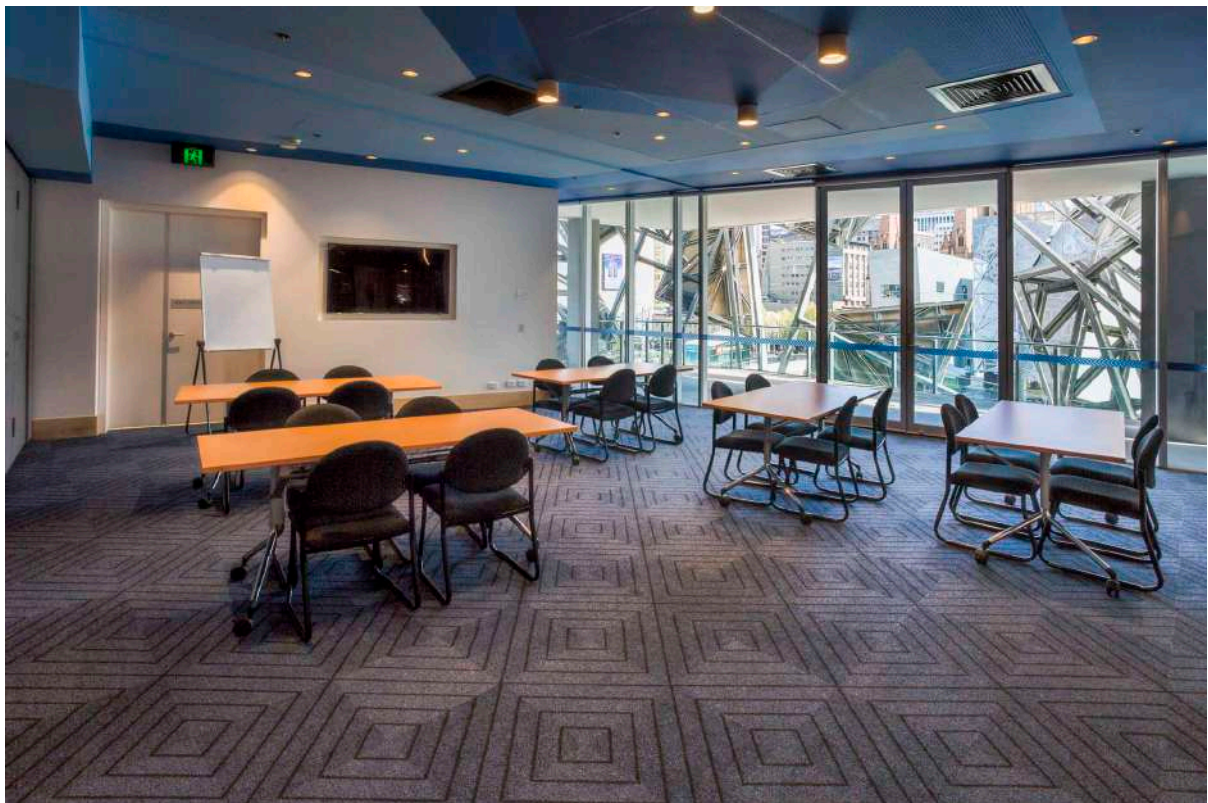
## UNCLE STEWART MURRAY ROOM

[Refer to the Venue Hire Booking Form for current prices](#)

Located on the third floor with access to the Federation Square Balcony overlooking the square itself, the Uncle Stewart Murray Room is fully equipped with state-of-art audio-visual equipment and integrated high-speed broadband internet access. With configurable seating and tables, the room is the perfect venue for your next lecture, conference, workshop or meeting. Alternatively, why not consider using our room for your Boardroom breakfast or lunch meeting.

- 58 m<sup>2</sup>
- Depending on configuration, maximum 40 lecture or 20 conference/meeting style seat capacity
- Configurable seating and tables
- One wall mounted HD LCD screen for presentation with internet access
- Direct access to the Federation Square balcony
- Disabled Access
- Microphone and lectern

Uncle Stewart Murray OAM, a respected elder of the Wemba Wemba people, spent the majority of his life working in Aboriginal affairs. As a young man, he also enlisted with the AIF and fought for his county in New Guinea. Later, he served in Indonesia, Malaysia and Singapore as well as in Japan. Uncle Stewart held many positions in the Koorie community including Director of the Aborigines Advancement League, the Regional Manager of Aboriginal Hostels, and co-founder of both the Aboriginal Funeral Service and Aboriginal Legal Service. Uncle Stewart was also Chairperson of the Victorian Aboriginal Lands Council, a member of the Federal council for the Advancement of Aborigines & Torres Strait Islanders, and served on the National Tribal Council. He became the first Koorie to be appointed a Justice of the Peace. Uncle Stewart passed away in 1989, aged 63 years.

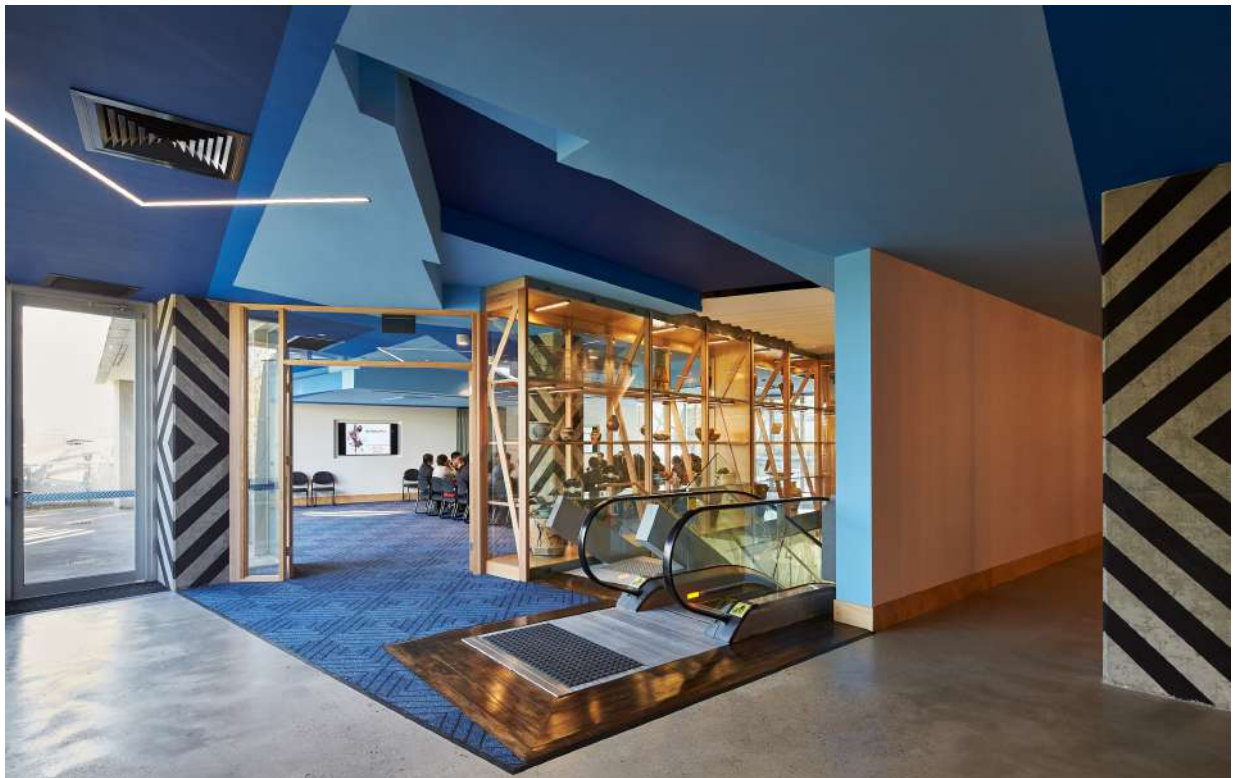


# AUNTY JOYCE JOHNSON AND UNCLE STEWART MURRAY COMBINED ROOM

[Refer to the Venue Hire Booking Form for current prices](#)

Located on the third floor, the combined Aunty Joyce Johnson and Uncle Stewart Murray Rooms provides you with a 118 m<sup>2</sup> room, making it the perfect venue for your next large lecture, conference, workshop or meeting. Alternatively, why not consider using these rooms for your Boardroom breakfast or lunch meeting. With unparalleled night views of the Yarra River, St Kilda Road, Southgate and Art Centre spire on one side and Federation Square including the Federation Square main stage and screen, Flinders Street Station, St Patrick's spire and the city on the other side, the rooms are also available for an unforgettable evening reception or cocktail function.

- 118 m<sup>2</sup>
- Depending on configuration, maximum 90 lecture or 50 conference/meeting style seat capacity
- Maximum 150 standing capacity
- Configurable seating and tables
- Two wall mounted HD LCD screens for presentation (operating independently or synchronised) with internet access
- Disabled Access
- Microphone and lectern





# VENUE HIRE BOOKING FORM

## BOOKING FORM

### DATE REQUIRED

☐ FULL DAY    ☐ HALF DAY    ☐ MORNING 9AM-1PM    ☐ AFTERNOON 1PM-5PM

### DATE REQUIRED NUMBER OF PEOPLE ATTENDING

(All amounts are GST inclusive)

#### AUNTY JOYCE JOHNSON ROOM, MEETING ROOM 1

WEEKDAY		SATURDAY		SUNDAY	
HALF DAY	FULL DAY	HALF DAY	FULL DAY	HALF DAY	FULL DAY
<input type="radio"/> \$465	<input type="radio"/> \$935	<input type="radio"/> \$535	<input type="radio"/> \$1,066	<input type="radio"/> \$600	<input type="radio"/> \$1,200

#### UNCLE STEWART MURRAY ROOM, MEETING ROOM 2

WEEKDAY		SATURDAY		SUNDAY	
HALF DAY	FULL DAY	HALF DAY	FULL DAY	HALF DAY	FULL DAY
<input type="radio"/> \$405	<input type="radio"/> \$810	<input type="radio"/> \$485	<input type="radio"/> \$965	<input type="radio"/> \$525	<input type="radio"/> \$1,050

#### AUNTY JOYCE JOHNSON AND UNCLE STEWART MURRAY COMBINED ROOMS

WEEKDAY			SATURDAY			SUNDAY		
HALF DAY	FULL DAY	EVENING	HALF DAY	FULL DAY	EVENING	HALF DAY	FULL DAY	EVENING
<input type="radio"/> \$990	<input type="radio"/> \$1,800	<input type="radio"/> \$3,000	<input type="radio"/> \$1,000	<input type="radio"/> \$2,250	<input type="radio"/> \$3,500	<input type="radio"/> \$1,130	<input type="radio"/> \$2,500	<input type="radio"/> \$4,000

#### ROOM CONFIGURATION

- ☐ U Shape  
☐ Conference Style  
☐ Theatre Style  
☐ Classroom Style  
☐ Other \_\_\_\_\_

#### TOTAL COST

\$\_\_\_\_\_ (inc GST)

We are happy to negotiate any alternative start and end times with you. This will incur an additional flat rate of \$200 per hour. Failure to vacate the room at the end of your booking time, will incur an additional flat rate of \$200.

# FAQs

## What is the address of the Koorie Heritage Trust?

We are located on Levels 1 and 3 of the Yarra Building at Federation Square (corner Flinders and Swanston Streets). Our for hire rooms are located on the 3<sup>rd</sup> level. Entry to the Yarra Building is directly off Federation Square, opposite the Australian Centre for the Moving Image (ACMI).

## What are your opening hours?

We are open daily 10.00am-5.00pm, including weekends.

## When can I book the rooms?

Our rooms are available for hire as follows: (all times include bump in and bump out)

- weekdays, during the day from 9.00am until 5.00pm.
- weekdays after hours, evening, from 5.00pm until 9.00pm
- weekend, during the day from 10.00am until 4.00pm.
- weekend, Saturday evening from 5.00pm until 9.00pm

For any other times, please contact our venue hire manager Judy Allsop on 8622 6300. All after hour bookings incur a surcharge.

## What is half day and full day exactly?

A half day booking is typically between 9.00am and 1.00pm (morning) or 1.00pm and 5.00pm (afternoon). A full day booking is typically between 9.00am and 5.00pm.

## Can I book by the hour?

Unfortunately, we do not take bookings by the hour. If you require a room for less than four hours, the half day rate applies.

## What if I wish to make a booking before 9.00am or after 5.00pm?

You can hire a room(s) after hours at our evening rate.

## What if my meeting extends after 5.00pm?

For security reasons, our floors are locked at 5.00pm. To assist us, we ask that you vacate the room by 5.00pm. Should your meeting extend past 5.00pm, we reserve the right to apply our after hour rate.

## Do I get exclusive use of the room and balcony as part of my booking?

Your room booking provides you with exclusive use of the room for the duration of the booking. However, during opening hours, our public spaces will be open to the general public.

The Aunty Joyce Johnson Room provides you with direct access to the Birrarung Balcony. However, during opening hours, this is a shared public balcony. The Uncle Stewart Murray Room provides you with exclusive access to the Federation Square balcony both during opening and after hours.

If you wish to hire both rooms on the weekend, we are happy to discuss giving you exclusive access to the third floor during our normal business hours.

## Are your rooms secure?

All our rooms have security locks, including the balconies. While we will make all attempts to ensure any personal items left in the room during your booking are secure, we do not take any responsibility for theft.

## Are there special rates for Aboriginal cultural organisations?

Yes, we have a discounted non-commercial rate for Aboriginal cultural organisations. To find out if you qualify, and to learn more about our discounted rates, please contact our venue hire manager Judy Allsop on 8622 6300.



### **Do you have caterers?**

We do not provide catering directly, but we are happy to arrange or recommend a caterer, including caterers that can provide an Indigenous themed menu. You are also more than welcome to use your own caterer. However, please advise us at the time of making the booking so that we can ensure that your catering is delivered to you.

### **What about service of alcohol?**

We discourage the service of alcohol during our opening hours, unless you have arranged a Boardroom lunch or similar style event. However, we have no issue with the service of alcohol if you have booked our rooms for an evening event.

### **What about disabled access?**

We have a passenger lift that provides access to our Level 3. Once on Level 3, all our rooms have disability access. We also have disabled toilet facilities on our Level 3.

### **What is your audio visual capability?**

In addition to HD LCD screens in both rooms, we also have available a microphone with speaker and lectern. The LCD screens operate independently but can be synchronised if the rooms are combined.

### **Do you provide assistance with audio-visual needs?**

Our staff are able to assist you with all your audio-visual needs.

### **What about parking?**

Federation Square has a car park in close proximity to our building.

### **And public transport?**

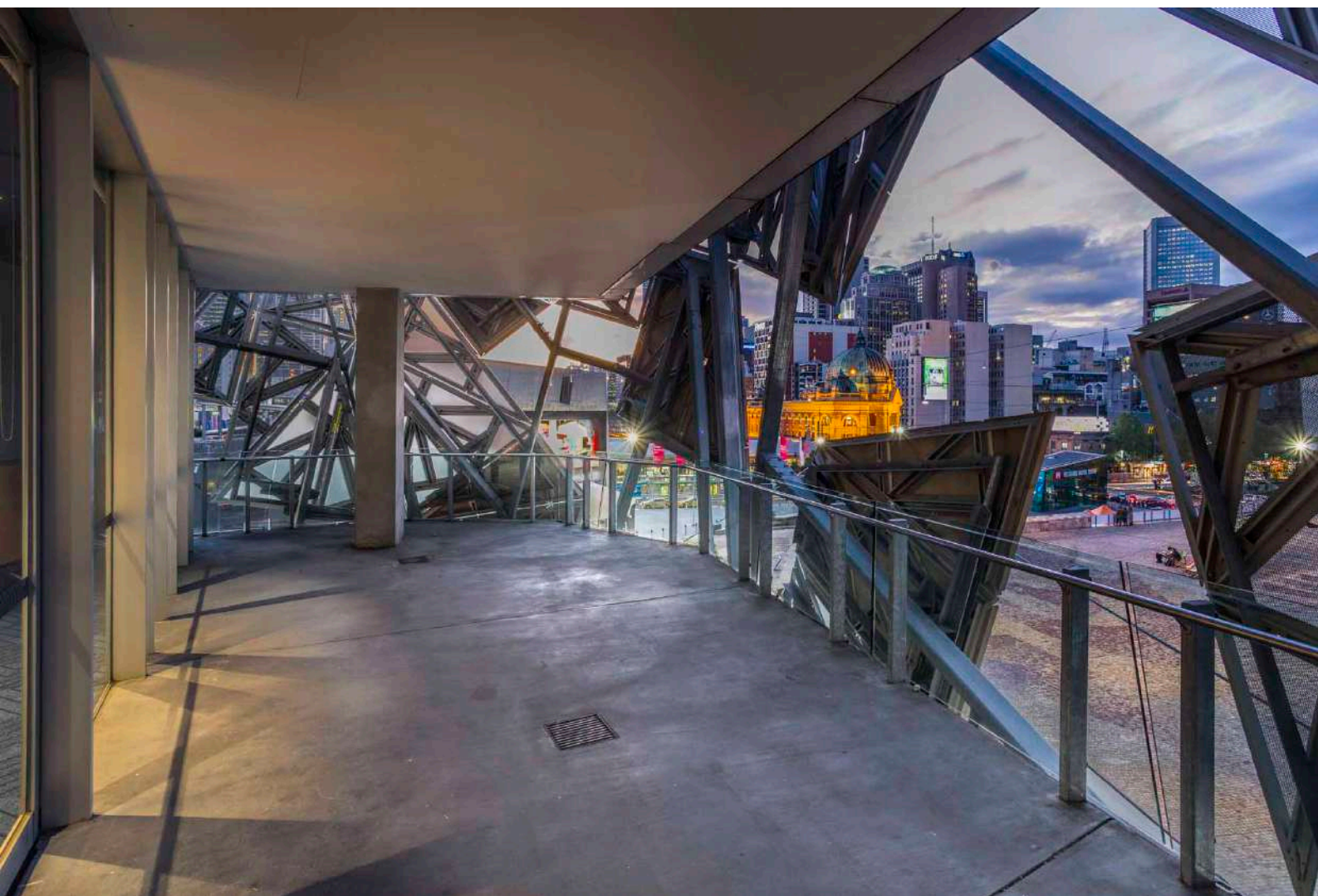
We are well serviced by public transport including trams along Swanston Street/St Kilda Road and Flinders Street. We are also located in close proximity to Flinders Street Station. There is also a taxi rank outside Flinders Street Station.

### **What other amenities do you have?**

We have male and female bathrooms on Level 3, as well as a unisex disabled access bathroom. We also have a kitchenette, with tea and coffee making facilities as well as a cold-water tap. During our normal opening hours, the kitchenette is however a shared public space.

### **Is the seating fixed or moveable?**

All our seating, including tables, are moveable and can be configured according to your specific requirements.



### **Contact Us**

Judy Allsop

(t) 8662 6300 | (e) [judyallsop@koorieheritagetrust.com](mailto:judyallsop@koorieheritagetrust.com)





Images: Cover - Auntie Joyce Johnson and Uncle Stewart Murray Rooms combined (Peter Bennett, 2015); p3 – Level 3 foyer and Auntie Iris Lovett-Gardiner Library (Jamie Murcia 2015); p4 - Auntie Joyce Johnson Room and the Birrarung Balcony (Jamie Murcia, 2015); p5 - Uncle Stewart Murray Room (Jamie Murcia, 2015); p6 - View from Level 3 foyer to Auntie Joyce Johnson and Uncle Stewart Murray Rooms combined (Peter Bennett, 2015); this page - Federation Square Balcony (Jamie Murcia, 2015).